

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING

Manasquan Borough
Manasquan High School Media Center
November 18, 2014
6:00 P.M.

AGENDA

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Donna Bossone	Mark Furey (Belmar)	Alfred Sorino
Jack Campbell	Erik Gardner (SLH)	Tedd Vitale (Brielle)
Kenneth Clayton	Heather Garrett-Muly	James Walsh
Linda DiPalma	Thomas Pellegrino	Patricia Walsh

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of October 14, 2014 and the Regular Public Meeting and Closed Executive Session of October 21, 2014. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. Presentations

- **Elementary School Boys' Soccer Team – Division Champions – Tournament Champions**
- **Julianna Zalinski - 2015 National Merit Scholarship Program**
- **NJASK Perfect Scores**

- Boys' Cross Country Team – Division Champions
- Arsenic & Old Lace Cast & Stage Crew
- Karen Dushnick
- Robert Hulsart - Presentation of the Audit
- Lynn Coates – Tax Impact 2014-2015 Budget
- Jesse Place – 1:1 Tablet Pilot Program
- Bill Edwards – Edwards Engineering

8. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute on Court Order (student matter)
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, resignations, leaves of absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

9.

A) **Discussion Items for November 25, 2014 Agenda**

B) **Reports**

- **Education, Curriculum & Technology – Agenda Items***
 - *QSAC - Statement of Assurance – will be an action item*
 - *District Goals – will be an action item*
- **Athletics/Community – to be discussed in Executive Session**
 - Resignations from coaches in the high school
 - Recommendation for Girls’ Assistant Basketball Coach
 - Recommendation for Boys’ Varsity Lacrosse Coach

- **Personnel – to be discussed in Executive Session**
 - Resignation
 - Leaves of Absence(s)
 - Family Medical Leave of Absence extension
 - Long Term Replacement
 - Full Time Security Position Recommendation
- **Legal – to be discussed in Executive Session**
- **Policy – Agenda Items**
 - Revision of Bylaw 0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics
 - Proposed 2015 Board Meeting Dates
- **Finance – Agenda Items***
 - PTO Donations
 - Play-mats
 - Fence/Plaque
- **Buildings & Grounds – Agenda Items***
 - *Comprehensive Maintenance Plan Report, M-1, and Facilities Checklists – will be an action item*

10. **Superintendent’s Report & Information Items**

- Enrollment – **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Report – **Document**

Recommend approval and acceptance of the Superintendent’s Reports.

11. **Student Board Representative Report**

12. **Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

13. **MANASQUAN**

General Items

- A) ***Recommend*** approval of the *Comprehensive Maintenance Plan Report, M-1, and Facilities Checklists, as per **Document A**.*

- B) **Recommend** approval of the *QSAC Statement of Assurance for the 2014-2015 SY as per Document B.*
- C) **Recommend** approval of the adoption of the *Manasquan School District's Goals for the 2014-2015 SY as per Document C.*
- D) **Recommend** approval of the *2015 Board of Education meeting dates as per Document D.*
- E) **Recommend** approval to carry over IDEA Basic Grant funds from the 2013-2014 SY in the amount of \$1,865.00.
- F) **Recommend** approval to amend June 2014 IDEA motion from applying for funds in the SY14 to the SY15 in the amounts of \$7,149.00 for the Preschool Grant and \$302,984.00 for the Basic Grant (\$293,242.00 public share and \$9,742.00 non-public share).
- G) **Recommend** approval to accept funds for **2015 FY** for the **NCLB** allocation in the amount of **\$119,029.00** (Title 1 \$85,957.00 and St. Denis \$1,456.00, Title IIA Manasquan \$21,791.00 and St. Denis \$1,897.00, Title III \$7,928.00).
- H) **Recommend** approval to revise Bylaw 0142 - Board Member Qualifications, Prohibited Acts and Code of Ethics as per Document ____.
- I) **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2014, as presented by Robert A. Hulsart, of Robert A. Hulsart and Company, as per Document ____.
- J) **Recommend** approval to accept a donation from the Manasquan Elementary PTO of play-mats, to be used in the occupational/physical therapy programs.
- K) **Recommend** approval to accept a donation from the Manasquan Elementary PTO of a white vinyl fence to to be placed around the organic garden.
- L) **Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a developmental pediatric evaluation at a rate of \$450.00 for elementary school student #272505 as part of a Child Study Team Evaluation.
- M) **Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for elementary school student (OOD placed) #2285 as part of a Child Study Team Evaluation.
- N) **Recommend** approval of **Nilda Collazo**, to conduct Bilingual Speech & Language Evaluation not to exceed \$550.00, **Monica Peter**, to conduct Bilingual Psychological Evaluation not to exceed \$495.00, and **Vivette Peacock**, to conduct Bilingual Learning Evaluation not to exceed \$400.00 for elementary student #241302 as part of a Child Study Team evaluation.
- O) **Recommend** approval of Dr. Daniel Da Silva, Morris Psychological Group, P.A, to conduct a comprehensive neuropsychological assessment, at an estimated cost of \$1,500.00 for elementary school student #23270 as part of a Child Study Team Evaluation.

- P) **Recommend** approval of tuition student into our pre-school program from Spring Lake Heights, student #292579, beginning 11/10/2014, at a rate of \$15,109.94 (tuition: \$7,474.17; OT: \$902.77 I; P/T Paraprofessional \$6,733 a.m. session/no benefits)

Personnel

Discussed in Executive Session

Professional Days

- Q) **No professional days to approve at this time.**

Student Action

Field Trips

Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 18, 2014	Krissy Sliwoski	3 rd Grade	Algonquin Theater	To introduce students to a classic piece of literature	No	None	Students
April 23, 2015	Krissy Sliwoski	3 rd Grade	Jenkinson's Aquarium	To enhance science curriculum	No	None	Students
May 15, 2015	Katie Kappy	1 st Grade	Planetarium	To enhance science curriculum	No	None	Students

Placement of Students on Home Instruction

- R) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:
#21104 Grade 6 October 28, 2014 – TBD (Medical)

Secretary's Report

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **October 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **October 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **October 31, 2014** per **Document**. (The Treasurer of School Moneys Report for the month of **October 2014** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **October 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **October and November** as recommended by the Superintendent of Schools, as per Document .

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **October 31, 2014** as per Document .

Purchase Orders for the month of **November 2014** be approved, as per Document.

Recommend **acceptance** of the **Cafeteria Report** as per Document.

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **November 2014** be approved. Records of, checks (#- #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **October 2014** at \$ and checks (#- #).

14. MANASQUAN/SENDING DISTRICTS

General Items

- S) **Recommend** approval of the contract for School Nursing Services with the Monmouth-Ocean Educational Services Commission to provide substitute nursing services for the 2014-2015 school year.
- T) **Recommend** approval of the revised contract amount of \$28,262.50 and Schedule A to the Ice Rental Agreement between the Athletic Community Team, LLC, d/b/a Jersey Shore Arena and the Manasquan Board of Education for the 2014-2015 school year, as per Document _____. (Previously approved September 23, 2014 in the incorrect contract amount of \$36,750.00)
- U) **Recommend** approval of the revised contract amount of \$14,750.00 to the Facility Rental Agreement (Aquatics) between the Atlantic Club, Manasquan, NJ and the Manasquan Board of Education for the 2014-2015 school year, as per Document _____. (Previously approved October 21, 2014 in the incorrect contract amount of \$15,750.00)
- V) **Recommend** acceptance of the following resolution approving the agreement with Cenergistic, Inc. to provide an Energy Conservation Program , as per Document _____.

WHEREAS, the Manasquan Board of Education (“the Board”) wishes to engage Cenergistic, Inc. to assist the District in developing an energy conservation program; and WHEREAS, in accordance with the agreement entitled Energy Savings Contract incorporated by reference as fully set forth herein, the Board agrees to retain the services of Cenergistic, Inc., for a period of sixty (60) months following the Quick Start period, in the amount of Four Thousand Five Hundred Fifty Dollars (\$4,550.00) per month for each of the sixty (60) months; and

WHEREAS, in accordance with the Business Administrator’s recommendations there are adequate funds to engage Cenergistic, Inc. for the term and at the rate set forth

NOW, LET IT BE RESOLVED that the Manasquan Board of Education, subject to contract review by Board Counsel, hereby engages Cenergistic, Inc. in accordance with the Energy Savings Contract hereinabove referenced.

- W) **Recommend** approval of Speech services be provided by Somerset County Educational Services Commission for student number #191390, for the 2014-2015 SY, for every other week for 60 minutes at a rate of \$90.00 per hour + 6% administrative fee (total amount not to exceed \$2,130.00).
- X) **Recommend** approval of student residential placement at Woods facility, residential portion covered by Monmouth Cares; Educational portion-tuition: \$66,795.00, paraprofessional: \$38,785.50; for high school student #17272.
- Y) **Recommend** approval for the Association of Language Arts Teachers to provide a half day workshop for the district on January 26, 2015 in the amount of \$1,700.00.

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

- Z) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
November 18, 2014	Jesse Place, Frank Scott, Jamie Egan	Piscataway	Technology Choices in K12	No	\$26.66 each mileage
December 4, 2014	Dr. Frank Kasyan	Forsgate Conference Center	New Jersey Leadership Summit	No	\$20.05 mileage
December 4, 2014	Linda Hoeler	Manahawkin	Climate Control for the Classroom	Yes	\$115 registration \$34 mileage + tolls
December 9, 2014	Dr. Frank Kasyan Jesse Place	Trenton	Personalized Learning: A New App to Engage Students	No	\$27.90 each mileage
December 10, 2014	Lauren Pappa	Eatontown	Utilizing Cutting Edge Technology to Enhance Your World Language Instruction	Yes	\$235 registration
December 12, 2014	Lynn Coates	Mays Landing	Energy Management	No	\$225 registration
January 29 & 30, 2015	Dr. Frank Kasyan Jesse Place	Atlantic City	NJASA Techspo	No	\$395 each registration \$44.02 each mileage \$99 each accom. \$100 each m/i

Student Action

Field Trips

- AA) **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 5, 2014	Jill Santucci	Peers	First Presbyterian Church	This annual event is an opportunity for the MHS peer leaders to interact with the 7 th & 8 th graders from the sending districts	Yes	None	None

Placement of Students on Home Instruction

BB) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#16295	Grade 10	October 15, 2014 – October 30, 2014 (Medical)
#171888	Grade 10	October 31, 2014 – TBD (Hospitalization)
#151072	Grade 12	November 3, 2014 – TBD (Medical)
#151177	Grade 12	November 5, 2014 – TBD (Hospitalization)
#182549	Grade 9	November 5, 2014 – TBD (Hospitalization)

Placement of Students Out of District

No out of district placements at this time.

Financials

Recommend acceptance of the following **High School Central Funds Report** for the month ending **October 31, 2014 as per Document** .

15. Public Forum

16. Old Business/New Business

17. Public Forum

18. Adjournment

Motion to Adjourn